



SHRI SATHYA SAI MEDICAL COLLEGE AND RESEARCH INSTITUTE
Ammappettai, Nellikuppam Post, Kancheepuram District - 603108.

Ref No: 020 /Med Supt. /2019

Date: 08.04.2019

HOSPITAL ORDER

The Pharmacovigilance committee of our hospital is reconstituted with the following members.

1. **Chairperson** - Dr.Sukumaran Annamalai, Medical Superintendent
2. **Co-ordinator** - Dr.N.Venkatadri – Professor & HOD, Department of Pharmacology
3. **Investigator** - Dr.Chinayan, Professor & HOD, Department of General Medicine
4. **Secretary** - Dr.Shree Lakshmi Devi, Associate Professor of Pharmacology
5. **Notifier** - Dr.Soundarya, Assistant Professor of Pharmacology

Members:

1. Professor and Head of the Department of General Surgery
 2. Professor and Head of the Department of OBG
 3. Professor and Head of the Department of Pediatrics
 4. Professor and Head of the Department of Anesthesiology
 5. Professor and Head of the Department of Dermatology
 6. Professor and Head of the Department of Community Medicine
 7. Deputy Medical Superintendent
 8. Resident Medical Officer
 9. Nursing Superintendent
 10. Chief Pharmacist
- The Secretary will be in-charge for maintaining records, recording minutes of the meeting, convening periodical meetings under intimation to Chairperson and Co-ordinator.
 - The committee shall meet once in a month or not later than 45 days.
 - The Committee shall ensure that all the cases of **Adverse Drug Reaction** will be assessed by co-ordinator and secretary of Pharmacovigilance and the report will be sent to Regional Pharmacovigilance Centre at JIPMER.

This order comes with effect from 08.04.2019.


Medical Superintendent
Apr 08 11

To:

- The Individuals.

Copy submitted to :

- Respected Chairman (Mail)
- Respected Chairperson (Mail)
- Respected Director (Mail)

Copy to:

- Dean (mail) – for information
- HODs of Pre, Para, Clinical and Specialty departments – with a request to circulate among all staff under their control
- Manager - Administration
- PS to Chairperson
- Medical Officer i/c Casualty
- Nursing Superintendent – with a request to circulate among all staff under her control.
- Chief Pharmacist – for information
- Supervisor - OT
- Supervisor - CSSD
- Supervisor - Intensive Care Units
- Supervisor i/c - Post Operative Wards (Men & Women)
- File


Medical Superintendent
